

Hawai'i Interagency Council for Transit-Oriented Development
Minutes of Meeting No. 46
Friday, November 19, 2021
9:30 am
Via Videoconference

Members/ Designees Present:	<p>Mary Alice Evans, Office of Planning and Sustainable Development (OPSD), Co-Chair Denise Iseri-Matsubara, Hawai'i Housing Finance and Development Corporation (HHFDC), Co-Chair Sara Lin, Office of the Governor Curt Otaguro, Department of Accounting and General Services (DAGS) Darrell Ing, Department of Hawaiian Home Lands (DHHL) Heidi Hansen Smith, Department of Health (DOH) Malia Taum-Deenik, Department of Human Services (DHS) Ian Hirokawa, Department of Land and Natural Resources (DLNR) Wayne Takara, Department of Public Safety (PSD) Ed Sniffen, Department of Transportation (DOT) Carson Schultz, Hawai'i Community Development Authority (HCDA) Hakim Ouansafi, Hawai'i Public Housing Authority (HPHA) John Fink, Stadium Authority (SA) Carleton Ching, University of Hawai'i (UH) Representative David Tarnas, House of Representatives Senator Chris Lee, State Senate Harrison Rue, City and County of Honolulu (City) April Surprenant, County of Hawai'i (COH) Celia Mahikoa, County of Kaua'i (COK) Pam Eaton, County of Maui (COM) Scott Kami, Bank of Hawai'i, Business Community Representative Kevin Carney, EAH Housing, Housing Advocate Laura Kodama, Castle and Cooke, Developer Representative Ryan Okahara, U.S. Housing & Urban Development, Honolulu Office (HUD) (Ex-officio)</p>
Members/ Designees Excused:	<p>Keith Hayashi, Department of Education (DOE)</p>
Other Designees/ Alternates Present:	<p>Dean Minakami, HHFDC Chris Kinimaka, DAGS David DePonte, DAGS</p>
TOD Council Staff:	<p>Rodney Funakoshi, OPSD Ruby Edwards, OPSD Carl Miura, OPSD</p>

Guests:

- Aaron Setogawa, OPSD
- Alisa Hanselman, COH
- Andrew Tang, HPHA
- Brad Knowlton, Senator Lorraine Inouye's Office
- Brian Lee, Honolulu Planning Commission/Hawai'i Laborers-Employers Cooperation and Education Trust Fund (LECET)
- Chuck Wathen, Pier Investments LLC
- Dave Freudenberger, Goodwin Consulting Group
- David Arakawa, Land Use Research Foundation (LURF)
- Dre Kalili, DOT
- Emily Makini, Bowers and Kubota
- Franz Krainz, City Department of Planning and Permitting (DPP)
- George Atta, HCDA (volunteer)
- Kaleo Chang
- Kathleen Rooney, Ulupono Initiative
- Katy Pacheco, Senator Chris Lee's Office
- Kevin Auger, HPHA
- Kevin Wilcock, WRNS Studio
- Lauren Yasaka, DLNR
- Lee Miller
- Nancy McPherson, DHHL
- Randy Chu, HHFDC
- Ren Seguritan, Kamehameha Schools
- Tai Pa
- Dan Yashima, OPSD
- Zendo Kern, COH Department of Planning

1. **Call to Order**

Mary Alice Evans, Co-chair, called the meeting to order at 9:32 a.m.

2. **Introduction of Members**

Members and guests introduced themselves.

3. **Review and Approval of Minutes of September 17, 2021 Meeting**

It was moved by Representative David Tarnas, seconded by Heidi Hansen Smith to approve September 17, 2021 meeting minutes as circulated.

4. **Introduction of New Agency Representatives**

Denise Iseri-Matsubara officially introduced two new designees to the TOD Council:

- DOT - Ed Sniffen: He has been the Deputy Director of Highways since 2015. Prior to (re-) joining the State, he held a number of positions including Mayor's Executive Assistant at the City and County of Honolulu, Senior Program Manager for Sandwich Isles Communications, and Director of the Capital Management Program at Kamehameha Schools.
- COH - John Andoh: He is the Interim Director of the Mass Transit Agency on the Big Island. Prior to starting his new position in June 2021, he served in a number of leadership positions throughout the United States including as the Executive Director/CEO of COMET (Central

Midlands Regional Transit Authority), Transportation Planning Manager at the City of Jackson, and Transit Director of Yuma County Intergovernmental Public Transportation Authority.

5. **TOD Council 2021 Annual Report to the 2022 Legislature**

Iseri-Matsubara announced that the draft Annual Report was emailed to the TOD Council members and designees for review on Friday, November 12, 2021. The TOD Council is required to submit an annual report to the Governor, Legislature, and Mayors 20 days prior to the start of the 2021 Legislative Session. Since there is no meeting in December, the Council is being asked to act at this meeting to approve the draft annual report, pending further revisions.

On page 17, section 2.5, Review of CIP Requests to the 2021 State Legislature, Iseri-Matsubara requested that the reference to Rental Housing Trust Fund be changed to Rental Housing Revolving Fund under BED160.

Action: The annual report was approved as circulated pending further revisions.

6. **Delegation of Legislative Testimony**

Iseri-Matsubara explained that the Delegation of Legislative Testimony has been done for several years due to the tight deadlines during the legislative session. The proposal delegates authority to the Co-Chairs to testify, prepare testimony, and report back to the TOD Council under certain circumstances, including the State TOD Strategic Plan, administration bills related to TOD matters, measures that propose to give the TOD Council additional resources/powers or revise or diminish the TOD Council's existing responsibilities, programs, or resources, and other measures relating to TOD.

Action: The Delegation of Legislative Testimony was approved since there were no objections, comments, or changes.

7. **TOD Project Updates by State and County Agencies (Continued)**

Evans pointed out that the TOD Project Updates is a continuation from the September meeting. The remaining agencies will be called to provide a brief report to inform the Council whether their project is active or has been completed, funding received, current activities and next steps, and any barriers encountered.

Hawai'i Public Housing Authority

Kevin Auger explained that they have several projects on the worksheet in the pre-planning phase. The projects are expected to provide about 4,000 units. HPHA lacks the funding to do all of the projects.

- School Street Administrative Offices Redevelopment. The environmental review was completed in 2017. Last December, they received their 201H approval through HHFDC and the City Council. In October 2021, HHFDC approved their LIHTC application along with \$40 million in Rental Housing Revolving Funds. Also, up to \$71.5 million in Hula Mae Bonds were approved. Their partner is working on completing the construction documentation and in the value engineering process. They are pulling together the financing package, completing permitting, and expect to close in July 2022. The first phase of the project is 250 units, and the total build out is 800 units. It will be completed over three phases in approximately 8-10 years. Auger noted that community engagement was the "hallmark" of the project.

- Mayor Wright Homes Redevelopment. HPHA is planning to issue an RFP for a master developer in the first quarter of 2022.
- Kalanihuia Homes. Still in pre-planning stage.
- Kūhiō Park Terrace and Kūhiō Park Homes Project. This project is not in the State TOD Strategic Plan, but it is very close to the Middle Street Rail Station. Michaels Development is in the second phase of construction on the 7-acre site. The low-rise homes are part of the second phase. Currently, there are 174 units and HPHA is looking to complete 400-700 units. He is hoping that the TOD Council will include the project in the State TOD Strategic Plan in the future.
- Kahekili Terrace Redevelopment Project. It consists of 80 units on a 4-acre site located at the end of Market Street in the Wailuku Redevelopment area. In 2020, HPHA was a recipient of a \$225,000 TOD CIP Planning Fund Award and will be starting planning for the project
- Lanakila Homes/Complete Streets/Multi-Modal Improvements. The site could provide 200-400 units. They also received a TOD CIP Planning grants \$550,000 in 2020. The RFQ process was completed and will be negotiating a contract with a consultant in November/December.
- Pu'uwai Momi Redevelopment. HPHA also received TOD CIP Planning funds from OPSD in 2021 for pre-planning, environmental review, and master planning.

Kevin Carney asked what the scope of work will be for Mayor Wright. Auger answered that they want to look for a development partner for the first phase, which will provide 250-350 units.

Department of Transportation

Sniffen wants about 6-7 projects to be considered for the State TOD Strategic Plan.

- Maui: Pu'unēnē Road Widening Project. It is a completion project of Pu'unēnē Avenue with four lanes and chokes into two lanes. They are planning to upgrade for vehicles, bikes, pedestrians, and transit. It connects to the County's Ka'ahumanu TOD area.
- O'ahu: (1) Adding turn lanes on Kamehameha Highway to support rail and increase access for pedestrians and bikers in the area; (2) Ala Moana Boulevard: they have grade separated crossings to connect the transit stations with Ala Moana Park; (3) DOT's bike plan refresh was recently released, which will connect bike paths to all transit locations.
- Kaua'i: Although already completed, the Kapa'a Roundabout leads up to transit;
- Hawai'i: The Waiānue Roundabout is being planned, and it will link to the Hilo Bayfront area transit facilities.
- Farrington Highway Widening Project. Sniffen commented that it ensures the corridor has the capacity to serve the West O'ahu area including UH-West O'ahu, Queen's Medical Center-West O'ahu, Ho'opili, and DLNR lands. The original plan was to build a six-lane highway. Current plans are to construct a four-lane highway. However, DOT believes a three-lane facility maybe sufficient with one lane going each direction and a shared turn lane throughout the route. Most of the congestion is at the intersections. The intent is to keep high-capacity traffic on the freeway. A smaller road will also not require DOT to relocate the utilities and allow for additional room to install bike lanes and pedestrian walkways. With three lanes, they can contraflow the middle lane if they need additional capacity in the future. They are planning to put the project up to bid in June 2023. He also wants to bring the cost down as much as possible. A four-lane highway would cost about \$420 million.

Heidi Hansen Smith agrees that a three-lane highway would be better. She asked if a roundabout were being considered. Sniffen responded that it was considered, but they do not have the right-of-way to do it. They tried to design a facility with enough capacity while providing alternate modes of transportation. Harrison Rue commended DOT for the design change.

Hawai'i Housing Finance and Development Corporation

Dean Minakami reported as follows:

- Waipahu Civic Center TOD Project. Inactive.
- State Iwilei Infrastructure Master Plan. The consultants are trying to determine the infrastructure requirements of the Iwilei-Kapālama area to support affordable housing development by private firms and public agencies. They plan to release the EIS in 2022 and hope to be completed in 2023.
- Liliha Civic Center Mixed-Use Project. This is a joint venture by DAGS and HHFDC. It includes a civic center and up to about 500 affordable housing units. They are working on a preliminary site plan and cost estimates. The EIS is going to be done concurrently with the State Iwilei Infrastructure Master Plan work.
- 690 Pohukaina. An RFP for affordable housing development and site plan was issued in November 2021. The site plan will incorporate both housing and educational components. They hope to have a development partner onboard by the first quarter of 2022.
- Alder Street Affordable Rental Housing/Juvenile Service Center. This is a partnership between HHFDC and the Judiciary. It is under construction and should be completed by summer of 2022.
- Village 9 Affordable Housing, Kailua-Kona. HHFDC is working with County of Hawai'i. The county is currently master planning their Kukuioia Village, which is an 'Ohana Zoned Project. HHFDC is providing funding. They are also building an access road to another HHFDC project that will provide up to 200 affordable housing units.
- Villages of Leiali'i Affordable Housing. The Keawe Street Apartments was awarded financing and anticipates starting construction in 2022. They expect to build about 200 affordable units.
- Kahului Civic Center Mixed-Use Complex (formerly Kāne Street Affordable Housing). HHFDC is partnering with DAGS to build a civic center and housing. They anticipate up to 300 units could be built. This project may also include a new library. The EA is scheduled to be published during the first quarter of 2022. Once this is completed, they will be issuing an RFP for the affordable housing component.
- Central Maui Bus Hub. County of Maui is the lead agency. It is at the same site as the Kahului Civic Center Mixed-Use Complex. Construction is ongoing and should be completed by the end of 2022.

Pam Eaton commented that County of Maui is incorporating in its community plan land-use designations that would increase density and height in the area. She stated she would like to work more collaboratively with State agencies in the area, and she asked who would be the best person to work with on the Wailuku and Kahului mixed-use projects. Minakami answered that Chris Kinimaka is the person to contact for the Wailuku project, and himself for the Kahului project.

Department of Accounting and General Services

Chris Kinimaka reported as follows:

- New Aloha Stadium Entertainment District (NASED). The Real Estate RFP kicked off on October 12, 2021. For phase 1, they are requesting qualifications of real estate developer teams. Their qualifications are due this December. DAGS/Stadium expect to announce the priority listed respondents in January 2022. In February, they will start the master plans and look at the first phase of development. The community and stakeholders will be able to start discussing the area with actual developers. The Stadium RFP is expected to go out on December 15 to the shortlist of respondents that were qualified earlier this year. Respondents have been notified. In 2018, the project received \$10 million for master planning and EIS preparation. The Legislature reaffirmed \$170 million in general obligation bonds funds this past session. DAGS/Stadium are moving forward with both the Stadium and Real Estate RFP. The Final Programmatic EIS will be issued in late November or December 2021. By the end of 2022, contracts should be awarded and executed. Demolition and construction on the stadium will start soon afterwards.
- O'ahu Community Correctional Facility (OCCC) Site Redevelopment. For OCCC to move to Hālawā, Department of Agriculture's facility at Hālawā needs to be relocated. PSD will be requesting funds for an RFP from the Legislature this session. They are continuing their outreach to the community.
- Liliha Civic Center Mixed-Use Project. It is a joint mixed-use and affordable housing project with HHFDC and will defer to them on the update.
- Līhu'e Old Police Station/Civic Center TOD Proof of Concept. DAGS has awarded the contract to the University of Hawai'i Community Design Center. They will be working closely with the County of Kaua'i and other stakeholders to help them define the State's presence. Outreach should begin by early next year.
- Kahului Civic Center Mixed-Use Complex. DAGS is working with HHFDC on the former civic center site. Their portion is a State office building, and they are hoping to incorporate a new Kahului library in the complex.
- Wailuku Courthouse Expansion. HHFDC assisted DAGS on planning and on the EA for the development of a new Wailuku State Office Building at the old post office site. In Phase 1, it will be constructed as originally proposed. For Phase 2, DAGS is planning to work with the county to create more density and height to consolidated everyone into one location. The old state building will be demolished and replaced with a new Judiciary building. In Phase 3, staff and programs will be relocated from the old Hoapili Hale Judiciary Building into the new facility. Once this is completed, a new state office building will begin construction on the old Hoapili Hale site. This will relocate everyone from various programs currently in leased spaces. The Legislature needs to confirm funding in 2022. Planning will start later in the year and will take about two years to complete. Design should take another two years with phased construction to follow. The entire development should take about 9-11 years.

Department of Public Safety

- O'ahu Community Correctional Center Site Redevelopment. Wayne Takara added to Kinimaka's update that they issued Request for Information (RFI) in 2021 for a new correctional facility in Hālawā. They received great responses and are currently working on a Request for Qualifications (RFQ) based on the responses received. The RFQ should go out in the next several months. The goal is to issue an RFP in late 2022. This is a joint project between PSD and DAGS.

Hawai'i Community Development Corporation

Carson Schultz reported as follows:

- Hale Kewalo Affordable Housing. Hale Kewalo is a 128-unit low-income housing project located on Pi'ikoi and Kona Street. It was completed in 2019.
- Ola Kā 'Ilima Artspace Lofts. HCDA and EAH Housing jointly developed this low-income tax credit, 201H project with 84 units located on Waimano Street in Kaka'ako. Construction was completed in early 2021 and is fully occupied. It is managed by EAH Housing.
- Nohona Hale. This also a low-income tax credit LIHTC and 201H project with 111 units. This is a TOD-ready project with no tenant parking and a few blocks from the proposed rail station. It was co-developed and managed by EAH Housing.

City and County of Honolulu

Harrison Rue reported as follows:

- Iwilei-Kapālama Infrastructure Master Plan. The City needs assessment and traffic studies have been completed. They are supporting HHFDC's efforts. Several Kalihi Complete Streets are in planning. They serve State lands in the area. The drainage study is 90% complete. This is a short-to-mid-term study to alleviate some of water coming down Liliha into the Dole Cannery area. The City is pursuing federal funding for climate adaptation planning. Hart Street-Waiakamilo Road sewer replacement project is in design. The first phase of the project allows for the first phase of HPHA's School Street Administrative Offices Redevelopment and Mayor Wright Projects to move forward using an interim fix. The long-term fix is the replacement of the Awa Pump Station, which should begin planning by the end of 2021.
- Pearlridge Bus Center and TOD Project. City has funds for the construction of the project. It is an interim terminal to allow buses to turnaround once rail operations start. This location should help with Aloha Stadium events since all of the buses will not fit into one area.
- Kapālama Canal Catalytic Project/Linear Park. EIS was published and accepted in early 2021. Funds for construction were previously approved, but they no longer have it. They currently have money for design of the dredging portion and some funds for the construction work.
- Chinatown Action Plan. The City finished repaving and made bulb outs permanent. The design for Kekaulike Mall Project is nearing completion, and construction is supposed to start at the end of 2023.
- Waipahu Town Action Plan. Hikimoe Transit Center was completed. It is highly used so the waiting area was doubled and a lot more trees/shade added. This is the first massive use of a Silva Cell System for green infrastructure. Kamehameha Schools funded a flood analysis in the area, which should help with development.
- Blaisdell Center Master Plan. Master Plan has been completed, but it is inactive.

County of Hawai'i

April Surprenant reported as follows:

- Kea'au Public Transit Hub. The project is inactive, but is included in an overall effort to implement transit hubs for their Mass Transit Master Plan. County is hiring a consultant for this.
- Kea'au Public Wastewater System. They received a \$2.2 million Economic Development Administration (EDA) grant, and have started the RFP process. The project should be underway in early 2022.
- Pāhoa Transit Hub. They received \$250,000 from general excise tax (GET) and \$100,000 from OPSD for planning and design. They are almost under contract to work on the EA, site selection, and conceptual design.
- Kā Hui Nā Koa O Kawili Affordable Housing. They received about \$49 million in funding from HTF, HOME, and LIHTC/HMMF/RHRF. Affordable housing agreement is completed. Construction should start in 2022 and is anticipated to be completed in 2023.

- Old Kona Airport Park Transit Station, Makā'eo Transit Hub. County applied for \$4.8 million in funding from DOT. FTA has provided \$7.2 million, which will be used for site selection in 2022. Design and construction should start towards late 2022.
- Ulu Wini Housing Improvements. Completed.
- Kamakana Villages Senior/Low Income Housing. Phase 1 is complete. However, there are some infrastructure issues in the area. The location is within the TOD Pilot Area for the TOD Infrastructure Financing Study.
- Village 9 Affordable Housing Project. Area is also within the TOD Infrastructure Financing Study Pilot Area.

Iseri-Matsubara mentioned that lack of water seems to be an ongoing issue and asked when some of form of relief might be possible. Surprenant does not believe it is going to be resolved soon. This is why the counties are participating in the TOD Infrastructure Financing Study and County Permitted Interaction Group. In addition to water, there is a shortage of wastewater facilities and infrastructure to support the kind of development that is being planned in the Kailua-Kona area. Zendo Kern said the biggest challenge is with the National Park Service. Along with the Department of Water Supply and Mayor's Office, they are trying to work out the issues before moving to the next level. Iseri-Matsubara suggested that it might be better to get the contested case hearing started sooner rather than later, so that it can get resolved. Kern agreed and will continue to push in that direction.

County of Kaua'i

Celia Mahikoa reported as follows:

- Pua Loke Affordable Housing. Two buildings have been completed. They are waiting for the Certificate of Occupancy, which should be approved in November.
- Līhu'e Civic Center Redevelopment. They received funding from OPSD and are currently proceeding with the scope of work and procurement.
- Līhu'e Civic Center Mobility Plan. They are working on getting an update on the procurement status for the project.
- Koa'e Workforce Housing Development.
- Lima Ola Workforce Housing Development. Phase 1 completion is scheduled for December 2022.
- Hanapēpē Infill Redevelopment. This project is inactive
- Hanapēpē Road Complete Streets Project. Environmental work is complete.
- Mahelona State Hospital. Revision of master plan and preparation of environmental documents underway. Consultant has been holding stakeholder and agency meetings to find out everyone's priorities and needs.
- Po'ipū Road Safety and Mobility Project. Additional federal funds are being reprogrammed on the STIP for construction. Final design is underway. They are waiting to find out if a RAISE Grant was awarded.
- South Shore Shuttle. This will be included in the infrastructure needs to support additional service in the area. It will be included in the Poipu Road Safety and Mobility Project.
- Puhi Shuttle. They are reviewing the accessibility of the stop locations and making operational adjustments as needed. Service should be started in about a year and a half.
- Waimea Lands Master Plan. No update. The conceptual master plan has been completed.

County of Maui

Pam Eaton reported as follows:

- West Maui TOD Corridor Plan. The project was awarded a \$500,000 TOD CIP Planning grant from OPSD. RFP was issued. Nelson Nygaard was selected as their project consultant. Notice to Proceed should be in December.
- Central Maui Transit Hub. The County is planning to have a series of public meetings to look at increasing the number of transit stops and expanding routes.
- Ka'ahumanu Avenue Community Corridor Plan. The County and consultant team are currently looking into land use, connectivity, and urban design. A town hall and TAC meeting are scheduled in December. They hope to finish the project in February 2022.
- South Maui TOD Corridor Plan. Inactive. Community Plan update process underway.

8. **Infrastructure Financing Study, Act 88, SLH 2021, Section 39 Budget Proviso**

Edwards explained that the previous RFP was cancelled because the scope was too broad for the amount of funding that was available. A new RFP was issued on November 10, 2021, with a reduced scope. Registration closes on Friday, November 19, at 4:30 p.m. The counties have determined their pilot areas: Iwilei-Kapālama on O'ahu, Ane Keohokālole Corridor (Kailua-Kona) on the Big Island, Ka'ahumanu Avenue Community Corridor on Maui, and Līhu'e Town Core on Kaua'i.

Key dates are:

- Pre-Proposal Conference – Monday, November 22, 2021, 9 a.m.
- Deadline for Proposals – Wednesday, December 29, 2021, 4 p.m.
- Evaluation/Selection – Early January 2022
- Award and Contract Execution – February-March 2022

Project time frame is 18-24 months. Once the consultant is onboard, OPSD will convene the Project Advisory Group.

9. **TOD Implementation Permitted Interaction Groups for O'ahu and Neighbor Islands**

- O'ahu Affordable Housing/State Implementation Work Group
Rodney Funakoshi announced that the Co-Chairs are Iseri-Matsubara and Representative Nadine Nakamura. No meeting has been scheduled yet.

Action: It was moved by Rue to dissolve the O'ahu Affordable Housing/State Implementation Work Group and re-constitute the membership by removing OPSD and adding DOT. OPSD will serve as staff. The motion was approved since there were no objections, comments, or changes.

- Hawai'i County/State TOD Alignment and Implementation Permitted Interaction Group
 - Kaua'i County/State TOD Alignment and Implementation Permitted Interaction Group
 - Maui County/State TOD Alignment and Implementation Permitted Interaction Group
- The Neighbor Island Permitted Interaction Groups held organizational meetings in November. Mary Alice Evans will serve as the OPSD Co-Chairs for the PIGs. Zendo Kern will be the Hawai'i County Co-Chair. Jodi Higuchi Sayegusa will be the Kaua'i County Co-Chair, and Pam Eaton will serve as the Maui County Co-Chair.

These Permitted Interaction Groups will work on State and county TOD alignment project and serve as a working forum for the TOD Infrastructure Financing Study. State and county agencies have been asked to start compiling information on TOD projects, infrastructure capacity, planned projects, and infrastructure needs in the TOD pilot areas for the study.

10. **TOD Transit and Mobility PIG; Update and Next Steps**

Evans explained that Co-Chairs Senator Chris Lee and Ed Sniffen will be meeting to refine objectives and a meeting schedule for the TOD Transit and Mobility PIG. Senator Lee believes that the work will provide tremendous timing benefits with session starting in January and federal infrastructure funding anticipated in the near future. He is in discussions with other U.S. jurisdictions and locations around the world where TOD has worked well. They have had successful integration of transportation and land use planning/urban design to create more livable/walkable communities.

11. **Possible CIP Budget Items for 2022 Legislative Session**

Iseri-Matsubara stated that the TOD Council is required by statute to review all TOD-related CIP budget requests to the Legislature. If any Council member agency is going to be requesting CIP funds in the coming session, please let the OPSD staff know. OPSD will email a template for reporting on CIP requests.

12. **2022 TOD Council Meeting Schedule; Upcoming Meetings and Agenda Items**

Evans mentioned that the draft 2022 Calendar for TOD Council Meetings was distributed in the meeting materials. Similar to this past year, seven meetings are scheduled and will be conducted using Zoom. The next meeting is on January 21, 2022. The agenda should include TOD-related legislative proposals and CIP requests for the 2022 Legislative Session. No meeting in December.

13. **Announcements**

Evans announced that OIP's Quick Review: Sunshine Law Requirements for Remote Meetings, as revised by law, was enclosed in the meeting materials. Some of the changes include:

- TOD Council remote meetings will need at least one physical site to allow the public to attend. It will likely be at the OPSD Conference Room. (Note: TOD Council members will not be required to be at this site. Also, they will not be required to allow others including the public to join them at their homes/offices.)
- Announce if others are present at their location.
- Voting would need to be done via roll call unless it is unanimous. (Note: Co-Chair can ask if there are any objections or abstentions and call roll only when members object or abstain.)
- Quorum of members must be visible via video at all times.

14. **Adjournment**

There being no further business, the meeting was adjourned at 11 a.m.

Note: All meeting materials are posted at <http://planning.hawaii.gov/lud/state-tod/hawaii-interagency-council-for-transit-oriented-development-meeting-materials/>.